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## Using Two-Step without Wi-Fi

Taylor Kahny - 2019-03-20 - Wireless Connectivity

### No Wi-Fi? No Problem

Poor signal strength is never ideal. Whether you are traveling in airplane mode, surrounded by skyscrapers, or in a basement with spotty connection, your environmental conditions can make academic and professional tasks difficult to complete. However, there are certain applications that can function in the absence of Wi-Fi or cellular service, and Duo mobile is one of them. When using Two-Step in your classes at Penn, remember that there are ways to complete the verification process when service is weak.

#### Using Two-Step Verification without Wi-Fi or Cellular Service

Two-Step allows you to securely access your data, even if your Two-Step verification device isn't connected to Wi-Fi or a cellular network. Use the provided instructions below to utilize two of several available options.

# **Option 1: The Duo app on your device can generate six-digit verification codes without a real-time Wi-Fi or cellular connection.**

To generate a code, open the Duo app on your mobile device and tap to expand the "University of Pennsylvania" dropdown. A six-digit code will display, as shown below. Enter this code on the Two-Step page in your browser.



**Option 2: Print a list of 20 pre-generated passcodes to use for Two-Step Verification.** 

If you do not have the Duo app on your mobile device, you can pre-generate and print codes from the Two-Step website at <u>https://twostep.apps.upenn.edu/</u>. After logging in to the website using PennKey, click Manage Settings as shown below.

Pennsylvania	
Penn WebLogin: Two-Step Verification	
Two-Step Verification	
Protect your PennKey by using both your password and a your phone or device.	verification code generated on
ENROLL NOW MANAGE SETTINGS I AM HAVING T	ROUBLE LOGGING IN
Learn more about Two-Step Verification	

You may be asked to confirm your PennKey password to access the Settings page. Next, scroll to the Devices section, and click Generate Codes. On the next page, click Print to print your list of codes for future use, as shown below.

Devices Test a code	0	Penn WebLogin: Two-Step Verification	
Duo Push	Yes, you are enrolled in Duo Push <u>Unenroll from Duo Push</u> <u>Test Push</u>	Generate codes	
Duo Push phone	Type: Mobile, platform: Apple iOS, id: DPQ <u>Change_phone</u>	Note: If your activated device is not available or not working, use one of the single-use verification codes below to log in.	
Default Push	Yes, pushing by default in Penn WebLogin <u>Stop pushing by default</u>	Print the codes and instructions now using your browser, and keep them safe.	
Default voice / text	No, you are using default Duo Push	You can use each code once, in sequence. It is recommended that you cross out the codes that you have already used. If you forget which code you used last, enter any <b>two</b> unused codes in sequence (separated by a space). If you lose your printed codes, or use them all, go to the "Manage settings" page and click the "Generate codes" button to create a new set. Any previously unused codes will be invalidated.	
Keychain fob	Add fob		
TOTP / Google authn	Add TOTP app Change phone / secret		
Browser trust	You have 26 trusted browsers	Currently valid codes:	
Printed codes	Current index is: 1 Generate codes		
		21. 702753 31. 312897	
		22. 694995 32. 923658	
		23. 460967 33. 479949	
		24. 227202 34. 313935	
		25. 918868 35. 505923	
		20. 200941 - 30. 407099 27 436332 - 37 360406	
		28. 201892 38. 280641	
		29. 083396 39. 492742	
		30. 016700 40. 316224	

#### To use your passcodes after printing:

- 1. Log in with your PennKey and password.
- 2. When prompted, enter a passcode in your browser.

3. Each code works one time and must be used in consecutive order (cross them out as you use them!)

PRINT

If you lose your codes, you can log in to <u>https://twostep.apps.upenn.edu/</u> again, click "Manage settings," and generate a new list. Note that you'll need access to your primary or back up Two-Step device to generate a new set of codes.

For more information, visit the Two-Step Verification FAQ page: <u>https://www.isc.upenn.edu/how-to/two-step-faq</u>